

Arrival and Departure Times September 2024

Year Group	Arrival time	Departure time	Entrance and Exit to Use
2 Year Olds Mrs Riley	8:45 12:15	11:45 3:15	Rhyme Room door (2 year olds)
Nursery Miss Gregg	8:30 12:30	11:30 3:30	Nursery main door
Reception Mrs Edgeley, Mrs Payler & Miss Boustead	8:40 to 8:50	3:15	Carpark gate on Cottage Garden Lane
Class 1A Miss Lockley	8:40 to 8:50	3:20	Infant gate on Cottage Garden Lane. They will come into school via the green gate and infant side door.
Class 1/2B Mrs Clarke / Mrs Snow	8:40 to 8:50	3:20	Main school gate from Holmes Street. They will come into school via the main school door
Class 2C Miss Beard	8:40 to 8:50	3:20	Main school gate from Holmes Street. They will come into school via the main school door
Class 3/4E Miss Pilgrim	8:45 to 8:55	3:25	Top junior main gate on Cottage Garden Lane
Class 3/4F Miss Beardsley	8:45 to 8:55	3:25	Top junior main gate on Cottage Garden Lane
Class 3/4G Mrs Knowles / Ms Ip	8:45 to 8:55	3:25	Top junior main gate on Cottage Garden Lane
Year 5 and 6 Mr Wylie, Mrs Marshall, Mrs Prince and Miss Topham	8:45 to 8:55	3:25	Top junior main gate on Cottage Garden Lane

Cottage Garden Lane small gate and the main gate on Holmes Street will be opened to the infant playground at 8:30. Your child should be accompanied onto the infant playground and supervised until the doors open as there will be no member of staff on the playground until 8:40. **The year 1 and 2 children** can come into school from 8:40 until 8:50 and the gates will be closed at 8:50.

We would like you to use the identified gates above to avoid congestion. Please do not arrive at the gates **before 8:30** as it does cause a problem on Cottage Garden Lane and in the main carpark. The children will have plenty of time to come into school. Please do not let your child run around the cars or in the plant beds, as it is so dangerous. Any damage will be then parents/carers' responsibility.

The **reception** children will come via the infant carpark entrance on Cottage Garden Lane, between 8:40 and 8:50. The gates will be closed at 8:50.

Any nursery child who arrives after 8:40 will need to be signed in by an adult at the main office.

The children in **years 3, 4, 5 and 6** can come onto the playground from 8:30. Staff members will be on the playground from 8:45 and children should be supervised until they enter school. The doors will open at 8:45 and the gates will close at 8:55. Any child arriving after that will need to be accompanied to the main office and signed in.