

**Arrival and Departure Times September 2025**

Year Group	Arrival time	Departure time	Entrance and Exit to Use
2 Year Olds Mrs Riley	8:45am 12:15pm	11:45am 3:15pm	Rhyme Room door (2 year olds)
Nursery Miss Gregg	8:30am 12:30pm	11:30am 3:30pm	Nursery main door
Reception Mrs Edgeley, Mrs Payler & Miss Boustead	8:40am to 8:50am	3:15pm	Carpark gate on Cottage Garden Lane
Class 1A Miss Lockley	8:40am to 8:50am	3:20pm	Infant gate on Cottage Garden Lane. They will come into school via the green gate and infant side door.
Class 1/2B Mrs Clarke / Mrs Payler	8:40am to 8:50am	3:20pm	Main school gate from Holmes Street. They will come into school via the main school door
Class 2C Miss Beard	8:40am to 8:50am	3:20pm	Main school gate from Holmes Street. They will come into school via the main school door
Class 3/4E Mrs Snow / Miss Topham	8:45am to 8:55am	3:25pm	Top junior main gate on Cottage Garden Lane
Class 3/4F Miss Beardsley	8:45am to 8:55am	3:25pm	Top junior main gate on Cottage Garden Lane
Class 3/4G Mrs Knowles / Ms Ip	8:45am to 8:55am	3:25pm	Top junior main gate on Cottage Garden Lane
Year 5 and 6 Mr Wylie, Miss Pilgrim, Mrs Prince and Miss Topham	8:45am to 8:55am	3:25pm	Top junior main gate on Cottage Garden Lane

Cottage Garden Lane small gate and the main gate on Holmes Street will be opened to the infant playground at 8:30am. Your child should be accompanied onto the infant playground and supervised until the doors open as there will be no member of staff on the playground until 8:40am. **The year 1 and 2 children** can come into school from 8:40am until 8:50am and the gates will be closed at 8:50am.

We would like you to use the identified gates above to avoid congestion. Please do not arrive at the gates **before 8:30am** as it does cause a problem on Cottage Garden Lane and in the main carpark. The children will have plenty of time to come into school. Please do not let your child run around the cars or in the plant beds, as it is so dangerous. Any damage will be then parents/carers' responsibility.

The **reception** children will come via the infant carpark entrance on Cottage Garden Lane, between 8:40am and 8:50am. The gates will be closed at 8:50am.

Any nursery child who arrives after 8:40am will need to be signed in by an adult at the main office.

The children in **years 3, 4, 5 and 6** can come onto the playground from 8:30am. Staff members will be on the playground from 8:45am and children should be supervised until they enter school. The doors will open at 8:45am and the gates will close at 8:55am. Any child arriving after that will need to be accompanied to the main office and signed in.